

## LIST OF RETURNABLE DOCUMENTS (Checklist for Bidders)

|                       |                                                                                                                                                                     |
|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Project title:</b> | <b>APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY AND SUPPORT OF COMWARE BASED ETHERNET SWITCHES FOR A PERIOD OF 3 YEAR WITH THE OPTION TO EXTEND BY 2 YEARS.</b> |
| <b>Tender no:</b>     | <b>SENT/018/2026-27</b>                                                                                                                                             |

**1. THE TENDERER MUST COMPLETE THE FOLLOWING RETURNABLE DOCUMENTS:**

(Tenderers may use the "Returnable document" column to confirm documents have been completed and returned by inserting a tick)

Tenderers must ensure that they complete and return all the below mentioned mandatory documents.

Tenderers that do not return and complete ALL the documents may be considered non-responsive.

| <b>Tender Document Name:</b>                                                                                 | <b>Document Returned Yes</b> | <b>Document Returned No</b> | <b>Document Returned N/A</b> |
|--------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------|------------------------------|
| <b>Envelope 1 Technical Proposal</b>                                                                         |                              |                             |                              |
| Cover Page (Envelope 1 – Technical Proposal)                                                                 |                              |                             |                              |
| List of returnable documents (Envelope 1 – Technical Proposal)                                               |                              |                             |                              |
| SBD 1 Notice and invitation (Envelope 1 – Technical Proposal)                                                |                              |                             |                              |
| Completed & Signed Tender Data (Envelope 1 – Technical Proposal)                                             |                              |                             |                              |
| Bidder's response to tender specifications. (Proof of Compliance - Envelope 1 – Technical Proposal)          |                              |                             |                              |
| Valid TAX Pin Certificate or CSD Report (Envelope 1 – Technical Proposal)                                    |                              |                             |                              |
| SBD 2 and Application for TAX clearance certificate (Envelope 1 – Technical Proposal)                        |                              |                             |                              |
| BEE Certificate (Envelope 1 – Technical Proposal)                                                            |                              |                             |                              |
| Resolution of board of directors to enter into consortia or joint ventures (Envelope 1 – Technical Proposal) |                              |                             |                              |
| Resolution of Authority of JV (Envelope 1 – Technical Proposal)                                              |                              |                             |                              |
| Resolution of Board of Director for Bid participation (Envelope 1 – Technical Proposal)                      |                              |                             |                              |
| SBD 4 Declaration of interest (Envelope 1 – Technical Proposal)                                              |                              |                             |                              |
| SBD 5 National Industrial Participation Programme (Envelope 1 – Technical Proposal)                          |                              |                             |                              |
| SBD 6.1 Preference Points Claim Form (Envelope 1 – Technical Proposal)                                       |                              |                             |                              |
| Record of addenda for Bids (Envelope 1 – Technical Proposal)                                                 |                              |                             |                              |
| General Conditions of Contract                                                                               |                              |                             |                              |

| <b>Tender Document Name:</b>                                        | <b>Document<br/>Returned<br/>Yes</b> | <b>Document<br/>Returned<br/>No</b> | <b>Document<br/>Returned<br/>N/A</b> |
|---------------------------------------------------------------------|--------------------------------------|-------------------------------------|--------------------------------------|
| <b>Envelope 2 Financial Proposal</b>                                |                                      |                                     |                                      |
| Completed and signed Contract Data (Envelope 2- Financial Proposal) |                                      |                                     |                                      |
| BEE Certificate (Envelope 2- Financial Proposal)                    |                                      |                                     |                                      |

|                         |                  |             |
|-------------------------|------------------|-------------|
|                         |                  |             |
| <b>Name of Tenderer</b> | <b>Signature</b> | <b>Date</b> |